

**APPENDIX - PERMIT, LICENSE AND APPLICATION FEES
AS SET BY MAYOR AND CITY COUNCIL
Application Permit and License Fees – Effective 01/01/2026**

Dog and Cat License (includes State Fee of \$1.25)	\$18.00
Spayed female dog/cat or neutered male dog/cat (includes State Fee of \$1.25)	\$13.00
Tag replacement	\$ 5.00
Dog Impoundment (only if shelter is city-operated)	\$15.00
Cat Impoundment (only if shelter is city-operated)	\$ 8.00
Dog Boarding Fee (only if shelter is city-operated)	\$ 8.00
Cat Boarding Fee (only if shelter is city-operated)	\$ 6.00
Dog Adoption (only if shelter is city-operated)	\$20.00
Cat Adoption (only if shelter is city-operated)	\$10.00
Drop Off Fee (only if shelter is city-operated)	\$20.00
Pawnbrokers, Junk & Secondhand Dealers - Annual	\$75.00
Hawkers, Peddlers or sellers of goods (30 days)	\$30.00
(1 year)	\$200.00
Billiard Hall or Pool Hall: First (1st) table per year	\$25.00
Each additional table five (\$5.00) dollars per year	
Pinball Machines, Electronic Games and Other Coin or	
	\$25.00
Token Amusement Games – Per year, per machine	
Solid Waste Transporter License (Annual)	\$300.00
UTV LICENSE FEE (ANNUAL LICENSING FEE)	\$50.00
Firework Vendor Permit (Annual)	\$5,000.00
Liquor License: Class C	\$600.00
(Annual) Class C Non-profit	\$300.00
Class C School Tax	\$300.00
Class A	\$200.00
Class A School Tax	\$100.00
Class D	\$400.00
Class D School Tax	\$200.00
Class I	\$500.00
Class I School Tax	\$250.00
Tobacco License (Annual)	\$15.00

Park Shelter Rental Fees:

Depot Deposit – All Rentals **\$50.00**
(Cash/check only, returned unless forfeited)

Personal Use (Non-Commercial)

Shelter Reservation **\$50.00**

Depot Reservation

7:00 a.m. until 2:30 p.m. **\$75.00**

4:00 p.m. until 11:00 p.m. **\$75.00**

All day **\$100.00**

Non-Profit, Public or Community Organization Use

Shelter Reservation **\$25.00**

Depot Reservation

7:00 a.m. until 2:30 p.m. **\$50.00**

4:00 p.m. until 11:00 p.m. **\$50.00**

All day **\$75.00**

Commercial Use (for profit)

Must provide certificate of insurance showing liability insurance and workers comp in amounts of not less than \$1,000,000 and naming the City of Blair as additional insured.

Shelter Reservation **\$75.00**

Depot Reservation

7:00 a.m. until 2:30 p.m. **\$100.00**

4:00 p.m. until 11:00 p.m. **\$100.00**

All day **\$150.00**

Lions Park – Park Area Reservation **\$125.00**

(only in conjunction with shelter or Depot rental)

Amphitheatre Rental Fees:

All Amphitheatre rentals must provide certificate of insurance that aligns with the requirements for liability insurance outlined in the Blair Amphitheatre Rental Agreement.

Key Deposit – All Rentals **\$50.00**
(Cash/check only, returned unless forfeited)

Non-Profit/Blair Based Dance or Music Group

7:00 a.m. until 2:30 p.m. **\$150.00**

4:00 p.m. until 11:00 p.m. **\$150.00**

All day **\$300.00**

For profit/Non-Blair Based Dance and Music Groups

7:00 a.m. until 2:30 p.m.	\$250.00
4:00 p.m. until 11:00 p.m.	\$250.00
All day	\$500.00

Pickleball Courts 3 & 4 Rental Fees:

Non-Profit, Public or Community Organization Use Reservation

7:00 a.m. until 12:00 p.m.	\$75.00
12:00 p.m. until Thirty Minutes after Sunset	\$75.00
All day	\$150.00

Commercial Use (for profit)

7:00 a.m. until 12:00 p.m.	\$150.00
12:00 p.m. until Thirty Minutes after Sunset	\$150.00
All day	\$300.00

Hardy RV Park (campground rentals)

Camper Pads with electricity	\$25.00 per night
Tent Camping areas	\$15.00 per night

Library Rental Fees:

Personal Social Events¹ or Non-Profit Groups²

1) Birthday party, shower, etc. 2) Provide 501(c)(3) or Sec. State proof

	Blair Library Card Holder	Non-Library Card Holder	Cleaning Deposit (Refundable)
Large Meeting Space*	\$50.00	\$100.00	\$25.00
Small Conference Room (12 Person Capacity)	\$25.00	\$50.00	\$25.00

For-profit Groups or Businesses

	Blair Library Card Holder	Non-Library Card Holder	Cleaning Deposit (Refundable)
Large Meeting Space*	\$100.00	\$150.00	\$25.00
Small Conference Room (12 Person Capacity)	\$50.00	\$75.00	\$25.00

**This room can be split into two separate rooms. A split room is available for rent and is half the cost of the full fee. Renters requesting the room be split understand that another rental could occur at the same time as their event if they choose not to rent the entire space.*

Cemetery Fees:

Grave Openings

Adult	\$550.00
Infant	\$350.00
Cremation (one urn)	\$300.00
Cremation (one urn with vault)	\$350.00

There shall be an additional charge of \$250.00 for interments on Saturday mornings. There shall be an additional charge of \$350.00 for interments on Saturday afternoon, or recognized City holidays. There shall be a late service fee of \$125.00 per hour for any service scheduled after 4 pm. All disinterments and re-interments in same grave shall be charged for one (1) opening and any additional time or equipment used in the removal of said disinterment in accordance with City rental fees and expenses. Any disinterment and re-interment, in another grave, shall be charged for two (2) openings plus any additional fees if applicable.

Grave Space Purchases

40- & 45-Inch Spaces Adult/Infant/Cremation	\$550.00
Baby Section (30inches x 60inches)	
Infant (under 2)	\$300.00
Cremation (Any)	\$300.00
Recording Fee for Deed	\$10.00

License Fee - General Contractor	\$70.00
<i>(Certificate of Insurance with minimum limits of 1,000,000 Aggregate/ \$300,000 Each Occurrence)</i>	

Permit Issuance Fee (All Permits)	\$30.00
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Building Permit Deposit Fee

Residential additions/remodels/accessory buildings valued under \$10,000	\$200.00
Commercial, new homes and residential additions/remodels/accessory buildings valued \$10,000 or greater	\$500.00
Misc. permits	\$50.00

Building Permit Fees (PERMIT ISSUANCE FEE will be added)

The Permit Fees for the following building permit types are determined using the following formulas and charts:

RESIDENTIAL – NEW CONSTRUCTION:

Permit fee is:

Finished sq/ft area (not including finished basement area) X **\$102** plus
Finished basement sq/ft area X **\$62** plus
Unfinished basement sq/ft area X **\$32** plus
Garage sq/ft area X **\$30**
Multiplied by 0.006

RESIDENTIAL – ADDITIONS / REMODELS and COMMERCIAL – NEW CONSTRUCTION / ADDITIONS / REMODELS:

Business/Industrial/Educational/Assembly/Factory/Storage/Utility

**Porches with roofs/screened patios are considered additions*

Construction valuation computation: Sq/ft area X \$70

Except for the following:

Accessory Buildings & Interior Remodeling Projects sq/ft area X **\$48**

Pole barns with no hard surface floor sq/ft area X **\$30**

Sign Erecting/Awnings and Decks/Handicap Ramps sq/ft area X **\$30** (Minimum \$2000)

Construction valuation isPermit fee is:

\$0	TO	\$50	\$0		
\$51	TO	\$500	\$35		
\$501	TO	\$2,000	\$35	+	\$5 per additional \$100
\$2,001	TO	\$25,000	\$80	+	\$15 per additional \$1,000
\$25,001	TO	\$50,000	\$380	+	\$12 per additional \$1,000
\$50,001	TO	\$100,000	\$630	+	\$10 per additional \$1,000
\$100,001	TO	\$500,000	\$980	+	\$7 per additional \$1,000
\$500,001	TO	\$1,000,000	\$2,980	+	\$6 per additional \$1,000
\$1,000,001	AND OVER		\$4,980	+	\$5 per additional \$1,000

Misc. Permit Fees (INCLUDES PERMIT ISSUANCE FEE) \$75.00

- Egress Window
- Fences
- Gazebos
- Patios / Driveways / Sidewalks *(new or replacement)*
- Roofing/Siding/Soffits and/or Eave Repair/Gutters
- Swimming Pools with Fence
- Window/Door Replacement *(size change only)*
- Miscellaneous Building Permits *(items not covered by one of the above)*

Plan Review Fees:

Residential Reviews – Permit fee up to \$600.00	\$25.00
Residential Reviews – Permit fee \$600.01 to \$2,500.00	\$50.00
Residential Reviews – Permit fee over \$2,500.00	\$100.00
Commercial Reviews 25% of permit fee (minimum \$100.00, not to exceed 100% of permit fee)	
Commercial Deferred Submittals	\$100.00 per deferred submittal

Stormwater Management Plan Review / Silt Fence Fees (Comm./Ind. and New Residential):

Disturbing less than 1 acre	Residential \$50.00; Comm./Ind. \$100.00
Disturbing 1 – 10 acres	\$500.00
Disturbing 10.01 or more acres	\$1,000.00

Utility Excavation and Curb Cutting* \$85.00

**Bond Checks are required on Utility Excavation and Curb Grinding Permits-See Permit Application*

PERMIT RENEWAL FEE:

This fee is based on the amount of the original permit valuation and is charged when work is not completed within two years and the permit expires. Renewals will only be allowed with the stipulation that all exterior site work and outside finish work are completed and interior life-safety issues have been properly addressed. Permit renewals are for one (1) year, with a maximum of two (2) renewals for a maximum permit span of four (4) years.

Original permit valuation up to \$50,000	\$200.00
Original permit valuation of \$50,000 – \$100,000	\$300.00
Original permit valuation of \$100,000 – \$500,000	\$400.00
Original permit valuation of \$500,000 or more	\$500.00

After Hour Fees

\$100.00/hour

Inspections that require the inspector to remain on the job site past 4:30 p.m. for an extended period due to contractor failure or for Saturday inspections.

Reinspection Fee

\$60.00

Fee for each inspection or re-inspection when such portion of the work for which inspection was requested is not complete or when corrections have not been made, and fee shall apply for additional inspections required by failure to call.

Work Without a Permit:

Double the Permit Fee

One written warning per general contractor or homeowner will be issued at no cost. Following the written warning, whenever any work for which a permit is required is started without first obtaining a permit, a fine equal to the actual cost of the permit shall be issued. (Examples: \$50 permit fee gets a \$50 fine, \$1,200 permit fee gets a \$1,200 fine)

SUBCONTRACTOR PERMIT FEES are based upon actual items that require an inspection or review. When applicable, all items of the same sub-permit type (mechanical, plumbing or electrical) should be combined on a single permit with one (1) permit issuance fee. (Example: A 20-unit apartment complex should be charged one (1) permit issuance fee and 20 sets of specific items on the mechanical, plumbing and/or electrical permits.)

PLUMBING PERMIT FEES

License Fee: Master Plumber (plus \$5000 bond)	\$70.00
Journeyman Plumber (No Bond Required)	\$35.00
Water Service Line Installer (plus \$5000 bond)	\$70.00
Drain Layer (plus \$5000 bond)	\$70.00

Permit Issuance Fee **\$30.00**

Plumbing:

Modular Home	\$60.00
Kitchen (Per Unit).....	\$22.00
Bath – Single Stall (Per Unit)	\$22.00
Bath – Multi-Stall (Per Unit)	\$35.00

Rough-In Bath (<i>Per Unit</i>)	\$18.00
Slop Sink/Laundry Tray/Drain (<i>Per Unit</i>)	\$16.00
Additional Sinks (<i>Per Unit</i>)	\$16.00
Outside Water Faucet (<i>Per Unit</i>)	\$16.00
Water Heater (New and Replacement) (<i>Per Unit</i>)	\$20.00
Backflow/Grease Trap (<i>Per Unit</i>)	\$25.00
Backflow/Grease Trap Annual Inspection (<i>Per Unit</i>)	\$35.00
Drinking Fountain (<i>Per Unit</i>).....	\$16.00
Water Service (<i>Per Connection</i>)	\$25.00
Sewer (<i>Per Connection</i>)	\$25.00
Groundwork	\$25.00
Septic Tank & Laterals.....	\$25.00
Lawn Sprinkler System (<i>Per backflow preventer</i>)	\$20.00
Sprinkler System (<i>Commercial</i>).....	\$40.00
Gas/Water Piping System (<i>Commercial</i>).....	\$60.00
Water Tap:	
3/4"	\$165.00
1"	\$220.00
1 1/2"	\$275.00
2"	\$330.00
Anything larger requires approval from our Director of Public Works	

MECHANICAL PERMIT FEES

License Fee: Master Heater (<i>plus \$5,000 bond</i>)	\$70.00
Journeyman Heater (<i>No Bond Required</i>)	\$35.00
Gas Line Installer (<i>plus \$5,000 bond</i>)	\$35.00
Permit Issuance Fee	\$30.00
Heating Permit Fees	
Modular Home	\$60.00
Furnace/Heat Pump/Air Conditioner (<i>Per Unit</i>)	
Up to and including 100,000 BTU / 3 Ton.....	\$25.00
Over 100,000 BTU / 3 Ton.....	\$35.00
Refrigeration Units/Coolers/Lines/Compressor (Commercial – New or Replacement)	\$25.00
Appliance Vents/Fans	\$20.00
Duct System	\$25.00
Gas/Air Outlets (<i>Per Outlet</i>)	
First 5.....	\$16.00
Additional.....	\$2.00
Radiant Heat Systems/Gas/Water Piping Systems	\$60.00
Boiler (BTUs)	
Up to 100,000.....	\$25.00
100,000 – 500,000.....	\$40.00
500,000 – 1,000,000.....	\$50.00
1,000,000 – 1,750,000.....	\$70.00
Over 1,750,000.....	\$110.00

New Commercial / Industrial Inspection Fee (by valuation):	
Up to \$10,000.....	\$25.00
\$10,001 – \$20,000.....	\$100.00
Over \$20,000.....	\$200.00 + \$100.00 per \$10,000

ELECTRICAL PERMIT FEES

License Fee: Electrician (<i>plus \$5,000 bond</i>)	\$70.00
Journeyman Electrician (<i>No Bond Required</i>)	\$35.00
Fire/Security System Installer (<i>No Bond Required</i>)	\$35.00
<i>*Copy of current state electrical card required for all of the above</i>	

Permit Issuance Fee	\$30.00
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Electrical Permit Fees

Existing Service (<i>Upgrade</i>).....	\$35.00
Temporary Service.....	\$25.00
Fire Alarm System.....	\$25.00
Modular Home.....	\$60.00
Sign.....	\$35.00
Smoke Detectors.....	\$13.00
Miscellaneous Apparatus, Conduits and Conductors.....	\$25.00
<i>(Misc. items for which a permit is required but for which no fee is herein set forth.)</i>	

COMMERCIAL/MULTI-FAMILY AND ALL UPGRADES:

New Service Fee = (Amp Fee + \$5.00 per branch circuit)

1-100 Amp Fee.....	\$35.00
101-200 Amp Fee.....	\$45.00
201-300 Amp Fee.....	\$65.00
301-400 Amp Fee.....	\$85.00
401-500 Amp Fee.....	\$105.00
501-600 Amp Fee.....	\$125.00
601-700 Amp Fee.....	\$145.00
701-800 Amp Fee.....	\$165.00
801-900 Amp Fee.....	\$185.00
901-1000 Amp Fee.....	\$205.00
OVER 1000 Amp	
1st 1000 Amps.....	\$205.00
Each additional 100 Amps.....	\$30.00

(Example: 200 ampere service with 40 branch circuits = \$35.00 + (40 X 5.00) = \$235.00 permit fee)

NEW RESIDENTIAL:

New Single Family/Two Family Dwelling Fee = **Finished sq/ft area X .07**

OTHER TYPES of residential occupancies and alterations, additions and modifications to existing residential and commercial buildings:

Receptacle, Switch and Lighting Outlets (<i>Per Unit - 110 volts only</i>)	\$2.00
Power Apparatus (<i>Per Unit – 220 volts</i>).....	\$18.00

TREE TRIMMERS

License Fee: Tree Trimmer (<i>plus \$5,000 bond</i>)	\$ 70.00
<i>* No permit fee is required</i>	

MISCELLANEOUS FEES & ZONING PERMIT FEES

Demolish/Move Building.....	\$75.00
Tree Planting (<i>in the city right of way</i>).....	\$25.00
Floodplain Permit / Elevation Certificate Review	\$75.00
Easement or Lease of City Right of Way.....	\$400.00
Conditional Use Permit (new and renewal)	\$350.00
Variance Application.....	\$500.00
Nonconforming Use Limited Extension	\$350.00
Rezoning	\$400.00
Planned Unit Developments:	
PUD-1 and Stand-Alone PUD-2.....	\$600.00
PUD-2 within an existing PUD-1 District	\$400.00
Zoning Ordinance Amendments (<i>change to text</i>).....	\$650.00
Zoning Verification Letter.....	\$75.00
Lot Split Application or Administrative Tax Lot Line Adjustment	\$400.00
Developer or Development Agreement (whether primary drafter or not).....	\$600.00
Plat Vacation.....	\$400.00
Right of Way Vacation.....	\$400.00

Preliminary Plat

1 to 10 Lots (Plus \$20.00 per lot)	\$500.00
11 to 50 Lots (Plus \$20.00 per lot)	\$800.00
51 + Lots (Plus \$20.00 per lot)	\$1,100.00

Final Plat

1 to 10 Lots (Plus \$20.00 per lot)	\$400.00
11 to 50 Lots (Plus \$20.00 per lot)	\$600.00
51 + Lots (Plus \$20.00 per lot)	\$800.00

Replat

1 to 10 Lots (Plus \$20.00 per lot)	\$400.00
11 to 50 Lots (Plus \$20.00 per lot)	\$600.00
51 + Lots (Plus \$20.00 per lot)	\$800.00

City of Blair Rural Water Customer Connect Fees

All fees must be paid prior to tapping.

1. Rural customers that directly connect to water mains constructed by the City of Blair at city expense shall pay a connect fee of \$3,000.00.
2. Rural customers that connect to a water main that is constructed and paid for by a district or developer pays for the water main construction shall pay a connect fee of \$750.00.
3. Rural customers that connect onto a water main that is owned and maintained by the developer on Highway 75 South (former OPPD Water Main) shall pay a connect fee of \$1,200.00.

The City of Blair will only be responsible for the city water mains and not for any water mains within the development or feed the development. Oak Park I, II, IV the City of Blair will continue to read individual meters and bill the rural customers directly and bill the developer for any water loss within the development recorded by the master meter.

Homeowner: Responsible for all materials and labor to construct line. (Corporation stop, curb stop, meter pit, line material, backflow preventer, etc.). Meter furnished by the City of Blair and installed at homeowners' expense. Service line from main to curb stop to be solid copper or copper with flared couplings.

Curb stop: On rural systems which serve multiple housing units, an individual curb stop must be installed on the service line to each residence at the time of connection. On existing rural systems, an individual curb stop must be installed in the existing service line to each residence prior to the activation of the system. Curb stops must be installed on public right-of-way prior to homeowners' property line.

Most Recent Amendments:

- *Amended by Resolution No. 2010-51 – November 23, 2010*
- *Amended by Resolution No. 2013-46 – December 10, 2013*
- *Amended by Resolution No. 2024-89 – October 22, 2024*
- *Amended by Ordinance 2567 – March 11, 2025*
- *Amended by Ordinance 2575 – April 22, 2025*
- *Amended by Resolution No. 2025-67 – July 8, 2025*
- *Amended by Resolution No. 2025-136 – November 25, 2025*